



Unit IV Management of NSTP Community - Based Projects

Medical Laboratory Science (Mountain View College Phillipines)

Unit IV

Management of NSTP Community - Based Projects

WHAT IS A PROJECT PROPOSAL?

A project proposal is a guide for both the trainees and trainers in attaining tasks while they are in community immersion. It serves as a basis of designing program of activities and key instruments and inputs in monitoring and evaluating the projects to be undertaken in the community.

PURPOSES OF MAKING PROJECT PROPOSAL IN THE LIGHT OF NSTP

- It guides trainees and trainers in designing a program for their clientele.
- It facilitates implementation, monitoring and evaluation of the projects.
- It serves as database in making reports as a requirement to the course.
- It makes work easier for it serves as reference for trainees' to give the right information needed for the project.
- It serves as a ready source of data for research work.
- It serves as a ready source of data for research work.

THE PARTS OF A PROJECT PROPOSAL FOR NSTP IMMERSION PROJECTS

There are various formats used in the preparation of a project proposal. Below is one of the designs followed. It elicits the following information:

1. The Title. The title of the project must capture the need and present the name of clientele to be served. It must be catchy to the readers. It must be written in all capital letter, bold and centered.

Example:

OPERATION PLAN (OPLAN): CLEAN AND GREEN
(A Project on Waste Management and Green Philippines)

2. Project Proponents. This part enumerates the names of persons to be involved in the project, their year level (if trainees), rank (if trainers), contact numbers and address or college. If there are several activities that require several leaders in every undertaking, names must be specified per activity.

Example:

Group 4 and 5 -- CWTS-CAFA-MAPAGKAWANGGAWA I Class

This document is available free of charge on



3. Implementing Units/Implementers. It must be noted that in writing this part of the proposal, capital letters must be used to differentiate from the project proponents.

LINE 4 (manpower) - for placing trash bins in particular areas and distributing other materials

Group Leader:

Members:

LINE 5 (responsible for the lecture proper)

Group Leader:

Members:

4. Project Duration. Specify days, weeks and months needed to complete the project. Specify when the project will commence and when will it be finished.

Attach a Gantt chart of activity based on the length of the project.

Example:

Date of Implementation:

January 21 and 28, 2007

Length of Implementation: 2 day implementation only. For the first day, around 6-7 hours of community work (3 hours in the morning for the preparation of the place and lecture. Another 4 hours in the afternoon for the distribution/placement of the waste segregation trash bins). For the second day, monitoring and evaluation of the activity project will be done.

5. Objectives of the Project. The objectives of the project must be written in operational terms on what you intend to do to solve identified problem related to the project. The characteristics of the objectives must be specific, measurable, attainable, realistic and time bound (SMART). State properly by using the right verbs that describe what you want to address in relation to the underlying problems within a certain period of time.

"The general purpose of the two day project is the maintenance of the cleanliness in

Barangay San Jose Toward this and the following objectives are set:

1. To imbibe the importance of cleanliness among the participants,
2. To increase the awareness of the community people on the advantages of waste, and
3. To solicit the support of the people in maintaining cleanliness and orderliness through waste segregation

6. Project Description. The following standards must be observed in writing the project description in facilitating the drafting of the proposal:

a. Background of the project

This part requires at least 3 paragraphs that provide a realistic background of the project describing the modifying issues/problems that have influenced the identification of the project. You can identify particular differences or advantages over existing projects or cite issues in some publications as proofs of underlying problems or realistic serious of general occurrence.

Example:

"We have noticed that, in some areas of the barangay, improper waste disposal is prevalent in like manner, the incidence of open-hole drainage system in the locality may pose a threat on the health condition of the residents the treat."

b. Justification of the project

Discuss the importance of the prepared project in solving or providing action to help solve existing problems inherent to the project. Give the expected output of the project, benefits derived from it, and most probable recipients of the benefits of the project. It must be written in 3-5 paragraphs.

Example:

"A survey conducted last December 10, 2006 reveals that the barangay is faced with the problem of improper waste disposal especially in the squatters' area. It is for this reason that the project is viewed as a significant intervention in setting in place a system of waste management."

c. Benefits derived from the project

This section should reflect the advantages or benefits that the activity will bring about when it is implemented. If possible, it should mirror outcomes - or the long term results that people will receive.

example:

"The target audience will benefit from the project in terms of acquisition of know-how on waste management prevention of diseases/finesses associated with improper waste disposal and unhygienic surroundings

d. Coverage

The area or vicinity covered by the project and the type of clients to be served should be reflected in the proposal. This gives focus to whom the project is for and the extent of its implementation

Example:

The project will cover the 100 families of the D... specifically the household help and c...

7. Methodology

order to achieve the project, manpower required for the project c...

Example:

"The lectur segregation

8. Detailed requirements

requirement extent of the budget requ Sources of f...

9. Detailed

Process Flow

1. Making the title

2. Project proponents/s

Leader: _____

Members: _____

3. Implementation Unit/group

4. Project Duration

5. Objectives

6. Project Description

7. Methodology

8. Budgetary requirements

9. Detailed schedule of Activities

undertaken in approach of obligations, undertaken if

waste

budgetary ng on the e larger the s needed. ng data.

Immersion



The Project Cycle

