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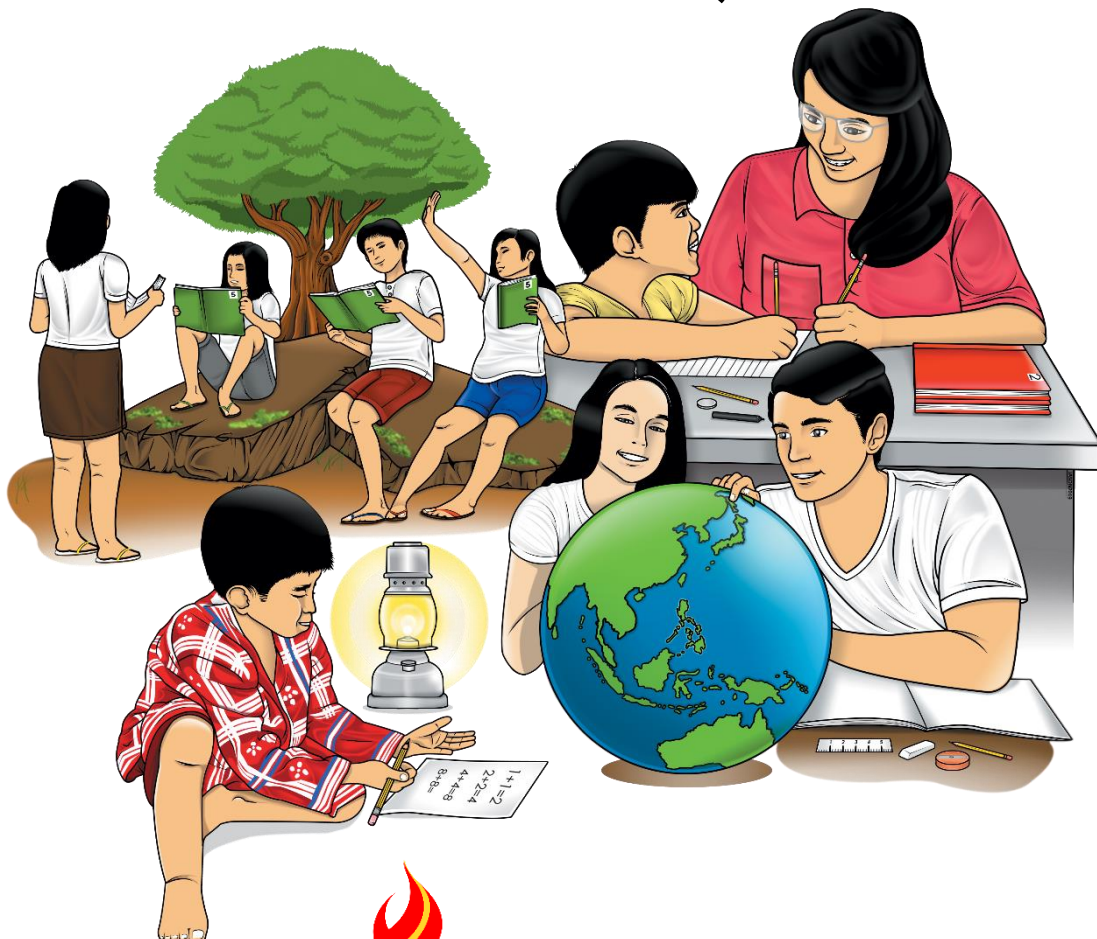
# Technology and Livelihood Education

## ICT-ILLUSTRATION

### Quarter 1 – Module 1

#### Use of Hand Tools

(Prepare Hand Tools and Equipment in  
Illustration)



**TLE – Grade 7**  
**Alternative Delivery Mode**  
**Quarter 0 – Module 1: Use of Hand Tools**  
**First Edition, 2020**

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Published by the Department of Education  
Secretary: Leonor Magtolis Briones  
Undersecretary: Diosdado M. San Antonio

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**Printed in the Philippines by Department of Education - SOCCSKARGEN**

Office Address: Regional Center, Brgy. Carpenter Hill, City of Koronadal  
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# **Technology and Livelihood Education**

**Quarter 0 – Module 1**

**Use of Hand Tools**

**(Prepare Hand Tools and Equipment in  
Illustration)**

# Introductory Message

For the facilitator:

Welcome to the Technology and Livelihood Education ICT-Illustration-7 Alternative Delivery Mode (ADM) Module on Using of Hand Tools and Equipment in Illustration.

This module was collaboratively designed, developed, and reviewed by educators both from public and private institutions to assist you, the teacher or facilitator in helping the learners meet the standards set by the K to 12 Curriculum while overcoming their personal, social, and economic constraints in schooling.

This learning resource hopes to engage the learners into guided and independent learning activities at their own pace and time. Furthermore, this also aims to help learners acquire the needed 21st century skills while taking into consideration their needs and circumstances.

In addition to the material in the main text, you will also see this box in the body of the module:



## Notes to the Teacher

Hello, dear teachers! You are lucky to have this learning material to easily deliver the lesson for our learners and enhance their knowledge on used of hand tools (prepare hand tools and equipment in illustration). Please help them achieve our learning objectives.

Please tell our learners to read, understand, analyze, and answer all the given activities and questions seriously as this material is designed and made for them. This is also to inform our learners to take some precautionary measures and some activities need extra care.

This is just a reminder my dear facilitators of learning, do not go beyond our objectives and main goal for our learners. Be an agent of

As a facilitator you are expected to orient the learners on how to use this module. You also need to keep track of the learners' progress while allowing them to manage their own learning. Furthermore, you are expected to encourage and assist the learners as they do the tasks included in the module.

For the learner:

Welcome to the Technology and Livelihood Education ICT – Illustration-7 Alternative Delivery Mode (ADM) Module on Using of Hand Tools and Equipment in Illustration.

The hand is one of the most symbolized parts of the human body. It is often used to depict skill, action, and purpose. Through our hands we may learn, create, and accomplish. Hence, the hand in this learning resource signifies that you as a learner is capable and empowered to successfully achieve the relevant competencies and skills at your own pace and time. Your academic success lies in your own hands!

This module was designed to provide you with fun and meaningful opportunities for guided and independent learning at your own pace and time. You will be enabled to process the contents of the learning resource while being an active learner.

This module has the following parts and corresponding icons:



***What I Need to Know***

This will give you an idea of the skills or competencies you are expected to learn in the module.



***What I Know***

This part includes an activity that aims to check what you already know about the lesson to take. If you get all the answers correct (100%), you may decide to skip this module.



***What's In***

This is a brief drill or review to help you link the current lesson with the previous one.



***What's New***

In this portion, the new lesson will be introduced to you in various ways such as a story, a song, a poem, a problem opener, an activity or a situation.



***What is It***

This section provides a brief discussion of the lesson. This aims to help you discover and understand new concepts and skills.



***What's More***

This comprises activities for independent practice to solidify your understanding and skills of the topic. You may check the answers to the exercises using the Answer Key at the end of the module.



### ***What I Have Learned***

This includes questions or blank sentence/paragraph to be filled in to process what you learned from the lesson.



### ***What I Can Do***

This section provides an activity which will help you transfer your new knowledge or skill into real life situations or concerns.



### ***Assessment***

This is a task which aims to evaluate your level of mastery in achieving the learning competency.



### ***Additional Activities***

In this portion, another activity will be given to you to enrich your knowledge or skill of the lesson learned. This also tends retention of learned concepts.



### ***Answer Key***

This contains answers to all activities in the module.

At the end of this module you will also find:

### ***References***

This is a list of all sources used in developing this module.

The following are some reminders in using this module:

1. Use the module with care. Do not put unnecessary mark/s on any part of the module. Use a separate sheet of paper in answering the exercises.
2. Don't forget to answer *What I Know* before moving on to the other activities included in the module.
3. Read the instruction carefully before doing each task.
4. Observe honesty and integrity in doing the tasks and checking your answers.
5. Finish the task at hand before proceeding to the next.
6. Return this module to your teacher/facilitator once you are through with it.

If you encounter any difficulty in answering the tasks in this module, do not hesitate to consult your teacher or facilitator. Always bear in mind that you are not alone.

We hope that through this material, you will experience meaningful learning and gain deep understanding of the relevant competencies. You can do it!



## ***What I Need to Know***

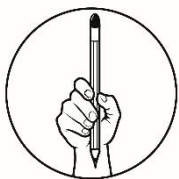
Hello! How's your day? Do you want more learning? In this module, you will identify different tools and equipment in illustration and its uses and functions.

### ***Most Essential Learning Competencies***

- Prepare hand tools and equipment in illustration.  
(TLE\_ICTIL7/8UT-0a-1)

At the end of this module you should be able to:

1. identify the different tools and equipment in illustration;
2. describe the use/function of hand tools and equipment in illustration; and
3. classify the different tools and equipment in illustration based on their categories.



## ***What I Know***

Let's determine what you have already learned by answering these questions. Write your answer in your activity notebook

**Directions:** Write **TRUE** if the statement is correct and **FALSE** if it is wrong.

1. Selecting the best tool for each task requires training in the proper use of the tools, field experience in their safe use, and following the manufacturer's guidance and instructions for that specific tool.
2. When obtaining the tool, all the associated tooling and consumable parts, as recommended by the manufacturer, must be included.
3. The safe use of a tool depends on using the tool for the purpose for which it was designed.
4. All tools should be kept in good condition with regular maintenance.
5. Preparing for a task includes only knowing the task to be done.

**Directions.** Select your answer from the given choices. Write your answer on your activity notebook.

1. Which tool is used for any graphic course and it is made up of wood, has the form of cylinder and has soft lead center inside.
  - A. Drawing Paper
  - B. Drawing Pens
  - C. Eraser
  - D. Ruler
  
2. Ronald wants to secure the paper to the drawing board, which tool must he used?
  - A. Drawing paper
  - B. Drawing Pens
  - C. Masking Tape
  - D. Ruler
  
3. If you want to give life into your drawings which tool you are going to used?
  - A. Coloring Materials
  - B. Drawing paper
  - C. Masking Tape
  - D. Ruler
  
4. Which tool is used to draw circles and arcs, and transfer measures to drawing?
  - A. Compass
  - B. Eraser
  - C. Protractor
  - D. Triangular Scales
  
5. Which tool is used to determine the degrees in measuring arcs, angles and circles?
  - A. Divider
  - B. Protractor
  - C. Ruler
  - D. Triangular Scales
  
6. Which drawing instrument is used in transferring measurement, and dividing lines and arcs into the desired number of equal parts?
  - A. Divider
  - B. Protractor
  - C. Ruler
  - D. Triangular Scales

7. Which of the following is variants of digital tablet?
- A. Tablet without screenshots
  - B. Tablet with screenshots
  - C. Tablet with screen
  - D. Tablet without pen
8. Which tool is a pen-shaped object that you can use to draw on the surface of your tablet?
- A. Coloring materials
  - B. Compass
  - C. Pen
  - D. Stylus
9. Teacher Reg is using program in his digital paintings, what do you call the program that he used?
- A. Digital Tablet
  - B. Digital Pen
  - C. Digital Software
  - D. Digital Brush
10. Michell's pencil show sign of dullness, which tools should she used to remove the dullness of her pencil?
- A. Compass
  - B. Pencil
  - C. Sharpener
  - D. Tablet



## ***What's In***

This time, you will gain the knowledge and skills in identifying and using tools and equipment used in illustration.

### **Activity 1: Find Me!**

**Directions:** Copy the puzzle in your activity notebook, look at the puzzle and find at least five words related to tools and equipment in illustrations by circling the words in your activity notebook.

M	D	S	C	A	L	E	S	J	L	P
V	A	F	B	M	B	E	Q	W	A	D
B	K	S	T	O	B	N	X	D	S	I
P	E	Y	K	E	R	A	S	E	R	V
D	E	O	K	I	S	S	Z	A	O	I
B	H	N	A	H	N	F	E	U	S	D
Y	K	N	S	U	U	G	Y	S	L	E
C	V	I	O	P	A	S	T	C	I	R
Y	U	O	P	K	L	R	B	A	N	M
C	O	M	P	U	T	E	R	N	P	R
X	C	V	B	N	Q	Y	U	N	P	E
V	B	G	U	I	S	Y	A	E	V	M
A	A	D	T	F	P	P	U	R	D	V
T	A	B	L	E	T	I	C	O	S	P
A	B	Z	N	M	D	T	G	K	I	N

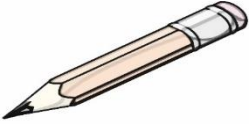



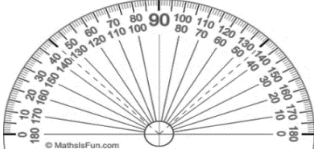




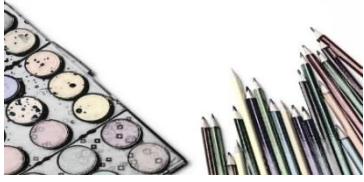


## What's New

Are you ready now? Answer this activity below to test your knowledge in tools and equipment used in illustration.

### Activity 2: May I know You!?

**Directions:** Look at the following scrambled letters. Rearrange the letters to form the name of tool and equipment in each picture. Number 1 has been done for you. Write your answer in your activity notebook.

Number	Picture	Scrambled Letters	Your Answer
1.		ILCENP	PENCIL
2.		RIAGUNARLT CALES	
3.		CSNERNA	
4.		OMCPSSA	
5.		TRCAORPORT	

6.		URLER	
7.		WNGIARD TELBAT	
8.		NGIOLCOR TERAILAM	
9.		ERPAP	
10.		TYSUSL	



## ***What is Its***



**Read this information then find out how much you can learn.**

### **Hand Tools and Equipment in Illustration**

A **tool** is a handheld device that aids in accomplishing a task. A **tool** can be any item that is used to achieve a goal. **Equipment** usually denotes a set of tools that are used to specific objective. To complete illustration works, it is important to have a toolkit that should contain all of the necessary tools. As you gain experience, you will learn which tools are available for different types of jobs. Hand tools and equipment can be grouped into these two categories:

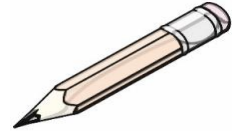
- Hand or Manual Illustration Tools
- Digital Illustration Tools

- **Hand or Manual Illustration Tools**

A hand tool is any illustration tool that is powered by hand rather than motor or any electrical devices. This includes:

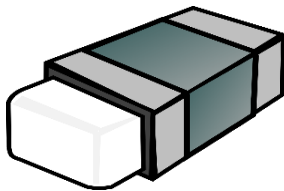
- **Drawing Pencils**

Pencil is a basic instrument for any graphic course. It is made of wood, has the form of cylinder or hexagonal.



*Drawing Pencil*

- **Erasers**



*Eraser*

Eraser is used to clean unnecessary marks. Sometimes it is difficult to rub certain marks, so you must use eraser as less as possible. Here are some examples of eraser: rubber eraser, kneaded eraser, gum eraser and vinyl or plastic eraser.

- **Ruler**

A ruler is possibly one of the most important pieces of the drawing tools. Ruler is used to measure lengths and to draw straight lines.



*Ruler*

- **Papers**

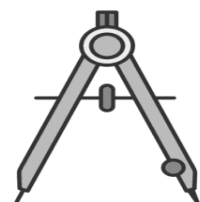


*Paper*

Paper is a material made of cellulose pulp derived mainly from wood, rags or certain grasses. Paper can be smooth or coarse. With smooth paper, we can draw in greater detail and smaller shapes, while using rough paper will add a textured effect

- **Compass**

Compass is used to draw circles and arcs, and used to transfer measures to drawing. It has two articulated arms on the extremes. One of the extremes is a needle, which you fix on the paper in the center of the arc that you want to draw. On the other end is where you attach a pencil to draw circles.



*Compass*

➤ **Masking Tape**

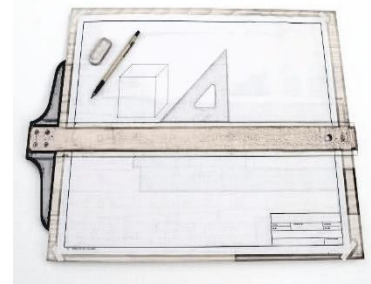


*Masking Tape*

Masking tape is used to secure the paper to the drawing board. It is a sticky paper tape which is made of thin and easy to tear paper and easily released pressure-sensitive adhesive.

➤ **Drawing Board (also known as drawing table)**

Drawing board (also known as drawing table) is a kind of multipurpose which can be used for any kind of drawing, writing or impromptu sketching on a large sheet of paper or for reading a large format book or other oversized document or for drafting precise technical illustrations.



*Drawing Board*

➤ **Coloring Materials**

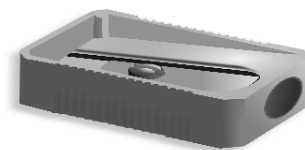


*Coloring Materials*

Coloring materials are used to give life into your drawings. There is a wide variety of coloring medium: oil pastel, watercolor, acrylic paint and charcoals.

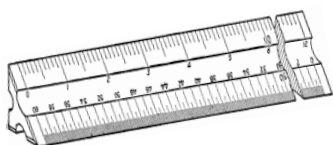
➤ **Sharpener**

A sharpener is used for sharpening a pencil whenever it shows sign of dullness.



*Sharpener*

➤ **Triangular Scales**

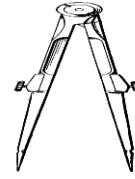


*Triangular Scales*

Its main purpose is to reproduce the dimension in full size or to reduce or enlarge them on a drawing. Scales help a drafter keep the proportions accurate

➤ **Divider**

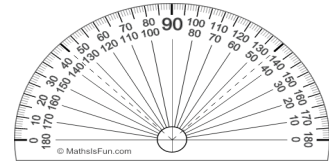
Drawing instrument is used when transferring measurement and dividing lines and arcs into the desired number of equal parts.



*Divider*

➤ **Protractor**

Is used to form angles that cannot be made with the triangles. Angles from 0 degrees to 180 degrees are marked on the semicircular edge.



*Protractor*

➤ **Scanner**

An electronic device that generates a digital representation of an image for data input to a computer.



*Scanner*

• **Digital Illustration Tools**

Digital drawing refers to drawing or illustration which is created using graphics software. Instead of using a pencil and paper, digital artists draw with a tablet or a computer, along with the device such as mouse or a stylus. This includes:

➤ **Drawing Tablet**

A drawing tablet is a standard tool that every digital artist has in his toolkit. A normal mouse is not capable enough to draw intricate patterns. On top of that, they do not have pressure sensitivity which is an essential part of making art digitally. Drawing tablets gives you full control and feels as natural as drawing with a pencil.

\*Drawing tablets come in two variants

1. With Screen- also called pen monitor/display tablet
2. Without screen- drawing pad or Pen tab



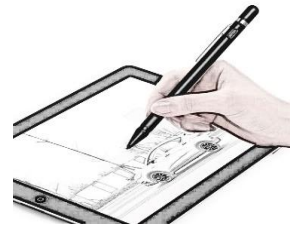
*Tablet with Screen*



*Tablet without Screen*

### ➤ Stylus

It is used to draw or make selections by tapping, on devices with touchscreens such as tablet, computer and mobile devices. A stylus is a pen-shaped object that you can use to draw on the surface of your tablet. You can use it just like a pen, pencil or brush. A stylus will help you get the most out of your iPad or tablet or smartphones.



*Stylus*

### ➤ Drawing Software

The next most important tool for a digital artist is drawing software. They are programs that are specifically made for making digital paintings. Photoshop is the industry standard when it comes to drawing software but it can be a little expensive. There are other alternatives in the market such as Krita, Clip studio paint, and Corel Draw.



Adobe Photoshop



Corel Draw



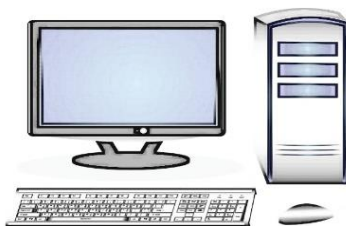
Krita



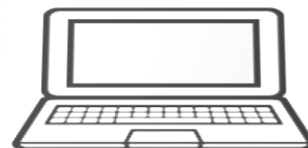
Clip Studio Paint

### ➤ Powerful Computer

An average computer works fine enough for digital painting. Issues start to appear when you are working on a large canvas size using heavily stylized brushes. Very often you will find the computer freezes up or crashes the software. It may also result in a huge slowdown of the computer where every single stroke appears a few seconds after you draw them. Getting a good computer solves all these issues.




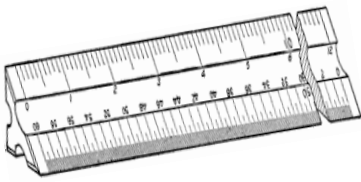
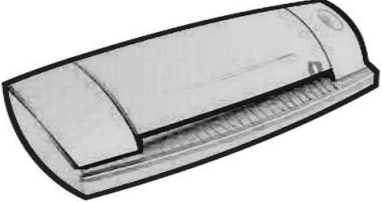
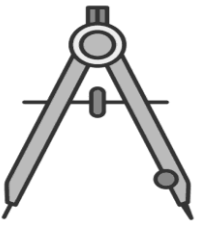
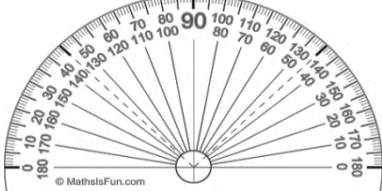
*Computer*

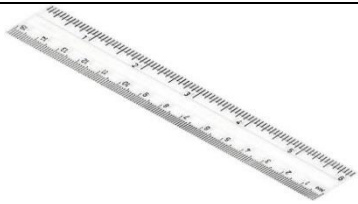
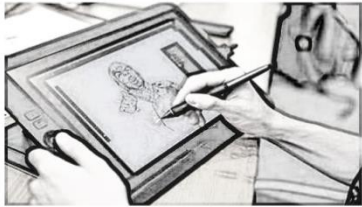
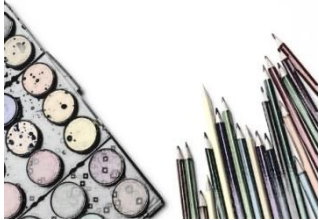




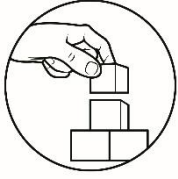
Try another activity. Have fun!

**Activity 3: Show Mo! Function Mo!**

**Directions:** Give the uses and functions of each tools and equipment presented. Write your answer in your activity notebook.

Number	Picture	Uses/Function
1.		
2.		
3.		
4.		
5.		

<p><b>6.</b></p>		
<p><b>7.</b></p>		
<p><b>8.</b></p>		
<p><b>9.</b></p>		
<p><b>10.</b></p>		



## ***What's More***

Let's see if you know about the different tools and equipment in illustration. Answer the activity below. Begin now!

### **Activity 4: Box inside a Circle!**

**Directions:** Group the following tools inside the box according to their tool categories. Write your answers in your activity notebook.

Paper	Ruler	Drawing Application
Computer	Pencil	Stylus
Drawing Tablet	Scanner	Divider
Sharpener	Triangular Scales	Compass
Masking Tape	Drawing Board	Coloring Materials

Manual Tools	
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

Digital Tools
1.
2.
3.
4.
5.



## ***What I Have Learned***

After performing the different activities regarding tools and equipment in illustration, let's determine how much you have learned.

**Directions:** Read and analyze the given questions. Write your answer in your activity notebook.

**Test A.:** Fill in the blanks. Choose your answer on the box below.

Digital	Stylus	Tablet	Sharpen
Drawing Pencil	Hand	Drawing Software	

Drawing (1) \_\_\_\_\_ is one of the important tools that can be used in digital illustration with the help of (2) \_\_\_\_\_ that act like a pen. A sharpener is used to (3) \_\_\_\_\_ the (4) \_\_\_\_\_ whenever they show dullness.

There are two categories of illustration tools the (5) \_\_\_\_\_ illustration tools which is more focus on manual illustration and (6) \_\_\_\_\_ illustration tools which is used together with graphics software.

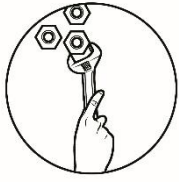
**Test B.** Essay: Answer the question below.

What is/are the difference between hand illustration tools and digital illustration tools? (4 points)

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## ***What I Can Do***

### **Activity 5: Give it All!**

**Directions:** Complete the table below. Write your answer in your notebook.

<b>Tasks</b>	<b>Tools &amp; Equipment Categories</b>	<b>Specific Tools &amp; Equipment</b>
1. Placing and holding Paper/Canvass in drawing table	Hands Illustration Tools	Masking Tape
2. Pen-shaped object that you can use to draw on the surface of your tablet		
3. They are programs that are specifically made for making digital paintings.		
4. Determines the gradations of the degrees when measuring arcs angles and circles.		
5. Used for sharpening a pencil whenever they show sign of dullness		
6. A worktable with adjustable top		
7. Used to draw circles and arcs, and to transfer measures to drawing		
8. Gives color and is used to give life into your drawings		
9. Used to measure lengths and to draw straight lines		
10. Used to clean unnecessary marks or to correct our wrong drawings		



## **Assessment**

**Directions:** Read and analyze the given questions. Write your answer in your activity notebook.

**Test A.** Select the letter of the correct answer from the given choices.

1. Which tool is used for any graphic course and it is made up of wood, has the form of cylinder and has soft lead center inside.
  - A. Drawing Paper
  - B. Drawing Pens
  - C. Eraser
  - D. Ruler
2. Which drawing instrument is used in transferring measurement, and dividing lines and arcs into the desired number of equal parts?
  - A. Divider
  - B. Protractor
  - C. Ruler
  - D. Triangular Scales
3. Which of the following is true?
  - A. Drawing software is used mainly in digital illustration
  - B. There are three categories of illustration tools
  - C. There are three variants of tablet
  - D. Drawing pencil can used for digital illustration
4. Ronald wants to secure the paper to the drawing board, which tool should he used?
  - A. Drawing paper
  - B. Drawing Pens
  - C. Masking Tape
  - D. Ruler
5. Teacher Reg wanted to use program in his digital paintings, what do you call the program that he wants to use?
  - A. Digital Tablet
  - B. Digital Pen
  - C. Digital Software
  - D. Digital Brush

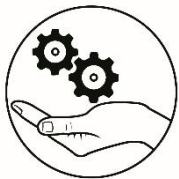
**Test B.** Answer the following questions.

- What are the two categories of tools and equipment in illustration?
- Give at least three examples every category of tools and equipment.

**Test C.** Select the appropriate words on the box that corresponds to the statement.

malfunction	safety procedures
cleaning	equipment tool

1. A handheld device that aids accomplishing a task.
2. Usually denotes a set of tools that are used to specific objective.
3. Something that does not work properly or unsatisfactory.
4. An action of making clean especially tools, materials and equipment after use.
5. It is everyone's task while doing a job. It is the correct way of performing tasks.



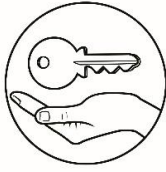
## ***Additional Activities***

Answer the activity below;

### **Activity 6: Draw me to your arms!**

Direction: On your activity notebook, draw at least three manual and digital tools and write their names and function. Answer the question given. Write your answer in your activity sheets.

1. Why is it necessary to have these tools and equipment?



# Answer Key

10. C  
9. C

8. D

7. C

• Eraser

• Divider

• Scanner

• Tablet

• Computer

• Pens

• Masking Tape

• Scales

What's In

What I know  
color to drawings  
electronic drawings

a pen-shaped object that you can use to draw on the surface of your

What's New

2. Triangular scales

3. Scanner

4. Compass

5. Protractor

6. Ruler

7. Drawing tablet

7. Drawing tablet

It gives you full control and feel as natural as drawing with pencil.

6. Ruler

Ruler is used to measure lengths and to draw straight lines

5. Protractor

It is used to determine the gradations of the degrees when measuring arcs, angles and circles

4. Compass

Compass is used to draw circles and arcs, and to transfer measures to drawing. It has two articulated arms on the extremes

3. Scanner

An electronic device that generates a digital representation of an image for data input to a computer

2. Triangular scales

Used when reproducing a drawing in an enlarged or reduced a drawing in an enlarged or reduced form to some regular proportion.

1. Pencil

Used for sketches and for drawing practices

Name

Function

What Is It

What I Have Learned

Test B

7-10. Digital drawing is when a drawing or illustration is created using graphics software. Instead of using a pencil and paper, digital artists draw with a tablet or a computer, along with the device such as mouse or a stylus.

Test A

1. Tablet

2. Stylus

3. Sharpen

4. Drawing Pen

5. Hand/manual

## What I Can Do

Tasks	Tools & Equipment Categories	Specific Tools & Equipment
1. Placing and Holding Paper/Canvas in drawing table	Hands Illustration tools	Masking Tape
2. Pen-shaped object that you can use to draw on the surface of your tablet	Digital Illustration tools	Stylus
3. They are programs that are specifically made for making digital paintings.	Digital Illustration tools	Drawing Software/Application
4. Determine the gradations of the degrees when measuring arcs, angles and circles.	Hands Illustration tools	Protractor
5. Used for sharpening a pencil whenever they show sign of dullness	Hands Illustration tools	Sharpener
6. A worktable with adjustable top	Hands Illustration tools	Drawing Table
7. Used to draw circles and arcs, and to transfer measures to drawing	Hands Illustration tools	Compass
8. Gives color and used to give life into your drawings	Hands Illustration tools	Coloring Materials
9. Used to measure lengths and to draw straight lines	Hands Illustration tools	Ruler
10. Used to clean unnecessary marks or to correct our wrong drawings	Hands Illustration tools	Eraser

## Assessment

Test C	Test B	Test A
1. Tool	1. Hand/Manual Illustration Tools and Digital Illustration Tools	1. B
2. Equipment	2. Hand/Manual Illustration Tools (Ruler, Compass, Sharpener etc)	2. A
3. Malfunction		3. A
4. Cleaning		4. C
5. Safety Procedures		

## What's More

## ***References***

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