

Name:

IV BSED Math A

Date:

<b>Learning Episode</b> 8	<b>Establishing My Own Classroom Routines and Procedures in a Face-to-Face/Remote Learning</b>
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### Participate and Assist

To ensure that I can carry out/perform my tasks efficiently and effectively in participating and assisting my cooperating teacher in establishing routines and procedures, in the classroom or in remote learning, I must be guided by the following questions:

1. How will I gain student attention in the classroom/remote learning?
2. What are the routines and procedures that I need to establish before, during, and after my classes whether on a face-to-face or remote learning?
3. What verbal and non-verbal communication will I use to signal that students need help/attention in the classroom/remote learning?
4. How must students get/secure the needed work materials and books and others in the classroom/remote learning?
5. How will students transition to group work and other cooperative activities in the classroom/remote learning?
6. What procedures must be followed by students who need to attend to personal necessities in the classroom/online classes?
7. What rules must be set for students who finish task early/ and for those who cannot complete work on time?
8. What procedures must be observed for tardiness/early dismissals?
9. What procedures must be done when submitting homework/performance tasks in the classroom/remote learning?
10. What procedures must be employed in movements into and out of the classroom/remote learning?

Having these guide questions in mind, consult your Resource Teacher on the possible assistance or participation that you can do to help her/him in doing the classroom routines. Complete the matrix for the routines that you can employ before, during and after classes in the classroom/remote learning to ensure order and discipline in your classes. List down the problems which have you encountered while implementing these routines.

### Notice

After doing your classroom routines and formulating your procedures, state what you noticed by answering the following questions:

- How did you feel after employing your classroom routines and establishing your procedures in the classroom/remote learning?
- How did your students respond to your classroom routines and procedures?
- What was the feedback of your Resource Teacher on your classroom routines and procedures?
- Was there a change in the classroom environment/teaching-learning process after you have implemented your classroom routines and procedures?

- What was the feedback of your Resource Teacher on your classroom routines and procedures?

### Analyze

1. What factors/conditions prompted you to establish those classroom routines and procedures?
2. Was there a marked improvement in classroom management after employing your classroom routines?
3. Did the teaching-learning process improve? Justify your answer.

### Reflect

What insights have you gained while doing this learning episode?

### Write Action Research Prompts

#### OBSERVE

1. The problems/challenges I encountered in establishing my classroom routines

#### REFLECT

2. I hope to achieve to address these problems and challenges by

#### PLAN

3. Some strategies/ways which I can employ to improve my classroom routines are

#### ACT

4. (Based on my answers in nos. 1-3), the possible title of my action research on this episode is

To further enrich my knowledge on establishing classroom routines and procedures, whether in the classroom or in remote learning, these are some of the online resources which will help me in these activities. (include books, websites, youtube videos and the like and share these to your peers.)

### Check for Mastery

Direction: Read the questions and choose the letter of the correct answer.

1. Ms. Asuncion teaches English in Grade Six. She finds difficulty in getting her class settled and ready for the daily lesson. Which of the following would be the best advice for her?
  - A. She should have a seating arrangement/plan.
  - B. She should assign a group leader to monitor student's discipline.
  - C. She should not let them in until they are ready.
  - D. She should have an entry pass before they get in.
2. The students of Ms. Dionisio were instructed to use the washroom gate pass whenever they need to attend to personal necessities. This is an example of which of the following classroom management techniques?
  - A. the use of cards
  - B. the use of gate pass
  - C. the use of transition
  - D. the use of clear schedule

3. Mrs. Esplana assigned daily prayer leaders and attendance monitor checkers in her class. What is the benefit of having this practice?
  - A. Ensure discipline and responsibility in class.
  - B. Make her students busy at all times.
  - C. Develop camaraderie in class.
  - D. Ease her small stuff.
  
4. During inclement weather one of the routines established by Ms. Returan is for her class to fall in line along the corridors and not in the school yard. What must be the reason why he implemented this?
  - A. To have another area for line formation
  - B. To enable them to stay outside
  - C. To protect them from harm
  - D. To give more time for them to socialize outside the classroom
  
5. Why is it best to establish routines at the beginning of the class?
  - A. To eliminate stress of teachers at the beginning of the class
  - B. To control unruly students
  - C. To know all the students in class
  - D. To ensure order and discipline at all times

### **Work on my Artifacts**

Take some snapshots of your routines in the classroom or in remote learning and tell something about them. You may also write down the procedures you have formulated and explain the reasons for these.